

# Project Milestone Feedback Request

Dear [Participant's Name],

As we reach the [specific milestone] in our project, we want to take a moment to reflect on the progress we have made and gather your valuable feedback.

Your insights are crucial for assessing our current status and identifying areas for improvement. Please take a few moments to provide your feedback on the following:

- What aspects of the project do you feel are working well?
- What challenges have you encountered?
- Do you have any suggestions for improvement?

We appreciate your time and input. Please send your feedback by [deadline date]. Thank you for your continued collaboration!

Best regards,  
[Your Name]  
[Your Position]  
[Project Name]  
[Contact Information]