

# Partnership Framework Letter

Date: [Insert Date]

From: [Your Organization's Name]

To: [Partner Organization's Name]

Dear [Partner Organization's Contact Name],

We are pleased to propose a partnership between [Your Organization's Name] and [Partner Organization's Name] to collaboratively address [specific issue/challenge]. Our organizations share a common vision of [insert shared vision], and we believe that together we can achieve greater impact in our community.

## Objectives of the Partnership

- [Objective 1]
- [Objective 2]
- [Objective 3]

## Proposed Activities

We suggest the following activities to initiate our partnership:

1. [Activity 1]
2. [Activity 2]
3. [Activity 3]

## Roles and Responsibilities

Each organization will contribute to the partnership in the following ways:

- [Your Organization's Name]: [Responsibilities]
- [Partner Organization's Name]: [Responsibilities]

## Next Steps

We would like to schedule a meeting to discuss this partnership further and identify how we can support each other in achieving our goals. Please let us know your availability for the coming weeks.

We look forward to the possibility of collaborating with [Partner Organization's Name] for a stronger impact in our community.

Thank you for considering this partnership opportunity.

Best regards,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Contact Information]