

# Notice of Changes to Our Privacy Statement

Date: [Insert Date]

Dear [Recipient's Name],

We are writing to inform you of important changes to our Privacy Statement effective [Insert Effective Date]. These changes reflect our commitment to protecting your personal information and ensuring transparency in how we collect, use, and share your data.

## Summary of Changes

- [Change 1: Brief description]
- [Change 2: Brief description]
- [Change 3: Brief description]

We encourage you to review the updated Privacy Statement, which can be accessed at [Insert Link to Privacy Statement]. Your continued use of our services signifies your acceptance of these changes.

If you have any questions or concerns, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your continued trust in us.

Sincerely,

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]