

Insurance Cost Confirmation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

This letter is to confirm the insurance cost for [policy type or number] as discussed on [date of discussion].

The total annual cost for the insurance coverage is [amount]. This amount includes [details of coverage, deductibles, etc.].

Please let us know if you need any further information or clarification regarding this confirmation.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]