

Construction Site Entry Authorization

Date: [Insert Date]

To: [Subcontractor's Company Name]

Address: [Subcontractor's Company Address]

Dear [Subcontractor's Contact Name],

This letter serves as authorization for you and your employees to enter the construction site located at [Site Address] for the purpose of [specific work or task]. The authorization is valid from [start date] to [end date].

Please ensure that all personnel adhere to the site safety regulations and wear appropriate personal protective equipment (PPE) while on site.

For any queries or further information, please contact [Your Contact Name] at [Your Contact Number] or [Your Contact Email].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[Your Phone Number]

[Your Email]