

Due Diligence Assessment Letter

Date: [Insert Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

Subject: Construction Project Due Diligence Assessment for [Project Name]

We are pleased to present our findings from the due diligence assessment conducted for the [Project Name] located at [Project Address]. Our assessment focused on key aspects including environmental impact, zoning compliance, structural integrity, and financial viability.

Assessment Summary

- **Environmental Impact:** [Summary of findings]
- **Zoning Compliance:** [Summary of findings]
- **Structural Integrity:** [Summary of findings]
- **Financial Viability:** [Summary of findings]

Based on our analysis, we recommend the following actions:

1. [Recommendation 1]
2. [Recommendation 2]
3. [Recommendation 3]

We appreciate the opportunity to assist with this important project and are available for any further discussions or clarifications required.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]