

# Contractor Evaluation Letter

Date: [Insert Date]

To: [Contractor's Name]  
[Contractor's Company]  
[Contractor's Address]

Dear [Contractor's Name],

Subject: Evaluation of Construction Project - [Project Name]

We are writing to provide you with an evaluation of your performance on the [Project Name] project, which commenced on [Start Date] and concluded on [End Date]. This evaluation considers various aspects of your work and overall project delivery.

## Evaluation Criteria

- **Quality of Work:** [Details about quality]
- **Timeliness:** [Details about adherence to schedule]
- **Communication:** [Details about communication effectiveness]
- **Budget Management:** [Details about budget adherence]
- **Safety Protocols:** [Details about safety compliance]

Overall, [Contractor's Company] demonstrated [summary of strengths and areas for improvement]. We appreciate your efforts during this project and look forward to potential future collaborations.

Thank you for your dedication and hard work. Please feel free to reach out if you have any questions or need further clarification regarding this evaluation.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company]  
[Your Contact Information]