

Construction Milestone Confirmation

Date: [Insert Date]

To:

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

Dear [Recipient's Name],

We are pleased to inform you that we have reached a significant milestone in the [Project Name] construction project. As of [Milestone Date], we have successfully completed [Description of Milestone].

This achievement reflects the hard work and dedication of our team and all stakeholders involved. We appreciate your continued support and partnership throughout this process.

We look forward to the next phases of the project and will keep you updated on our progress.

Best Regards,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]