

# Health Compliance Check Notification

Date: [Insert Date]

To: [Recipient's Name]

Company: [Recipient's Company Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are writing to inform you that a health compliance check will be conducted at your construction site located at [Site Address]. This inspection aims to ensure that all health and safety regulations are being adhered to in accordance with local laws and standards.

The compliance check is scheduled for [Insert Date] at [Insert Time]. It is essential that all necessary documentation and records pertaining to health and safety measures are made available for review.

Please ensure that your team is prepared and that safety protocols are followed during the inspection. If you have any questions or need to reschedule, feel free to contact our office at [Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]