

# Site Surveillance Policy for Contractors

Date: [Insert Date]

To: [Contractor's Name]

From: [Your Company's Name]

Subject: Site Surveillance Policy Compliance

Dear [Contractor's Name],

As part of our ongoing commitment to maintain a safe and secure work environment, we have established a Site Surveillance Policy that all contractors must adhere to while performing work on our premises. Please review the following key points of the policy:

- All contractor personnel must wear identification badges at all times.
- Surveillance cameras are installed throughout the site for security purposes.
- Access to restricted areas is limited and requires prior authorization.
- All contractors must report any suspicious activities or breaches of security immediately.
- Regular audits will be conducted to ensure compliance with these policies.

We appreciate your cooperation in ensuring that all safety and surveillance protocols are followed. Please sign and return the acknowledgment form attached to this letter by [Insert Due Date].

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company's Name]

[Contact Information]

Attachment: Acknowledgment Form