

Construction Project Certification Application

Date: [Insert Date]

To,
[Certifying Authority Name]
[Authority Address]
[City, State, Zip Code]

Subject: Application for Construction Project Certification

Dear [Certifying Authority Name],

I am writing to formally apply for the certification of our construction project titled "[Project Name]," located at [Project Address]. The project commenced on [Start Date] and has reached completion as of [Completion Date].

We have adhered to all state and local regulations during the construction process, including obtaining all necessary permits and inspections. Attached are the following documents for your review:

- Project Plans and Specifications
- Inspection Reports
- Permits and Approvals
- Project Completion Certificate from the General Contractor

We request your prompt attention to this application, as certification is essential for [state the reason, e.g., occupancy, project funding]. Should you require any additional information or documents, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your consideration. We look forward to your favorable response.

Sincerely,
[Your Name]
[Your Position]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]