

Notification of Breach of Contract

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Insert Date]

[Subcontractor Name]

[Subcontractor Address]

[City, State, Zip Code]

Dear [Subcontractor Name],

Subject: Breach of Construction Contract

We are writing to formally notify you of a breach of the subcontract agreement dated [insert contract date] for the [describe the project] located at [project address].

Specifically, we have identified the following breaches:

- [Detail specific issue 1]
- [Detail specific issue 2]
- [Detail specific issue 3]

As per the terms of our contract, we require you to remedy these breaches by [insert deadline]. Failure to address these issues may result in [insert potential consequences].

We value your work and hope to resolve these matters promptly. Please contact us at your earliest convenience to discuss the next steps.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]