

Construction Contract Breach Notification

Date: [Insert Date]

To: [Contractor's Name]

[Contractor's Address]

Dear [Contractor's Name],

We are writing to formally notify you of a breach of contract in relation to the construction project located at [Project Address]. It has come to our attention that [describe the nature of the breach, e.g., failure to meet deadlines, inadequate work quality, etc.].

As per the terms outlined in our contract dated [Insert Contract Date], we request that you rectify this breach by [Insert Deadline Date]. Failure to respond or correct the breach by this date may result in further action, including termination of the contract.

We appreciate your immediate attention to this matter. Please respond in writing by the specified deadline to confirm your plans for resolution. We look forward to your prompt reply.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[Your Contact Information]