

Construction Contract Breach Notification

Date: [Insert Date]

To: [Contractor's Name]

[Contractor's Address]

[City, State, Zip Code]

Dear [Contractor's Name],

RE: Breach of Construction Contract

We are writing to formally notify you of a breach of the construction contract dated [Insert Date of Contract] for the project located at [Project Address].

It has come to our attention that the following terms of the contract have not been met:

- [Specify the breach #1]
- [Specify the breach #2]
- [Specify the breach #3]

As per the terms outlined in the contract, we expect you to rectify these breaches by [Insert Deadline for Rectification]. Failure to address these issues may result in further action being taken, as outlined in the contract.

We hope to resolve this matter amicably and look forward to your prompt attention to these issues.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Contact Information]