

Subcontractor Performance Assessment

Date: [Insert Date]

To: [Subcontractor Name]

Address: [Subcontractor Address]

Project: [Project Name]

Contract Number: [Contract Number]

Performance Assessment Overview

Dear [Subcontractor Name],

We would like to take this opportunity to assess your performance on the above-referenced project. The following criteria were evaluated:

Performance Criteria:

- **Quality of Work:** [Details]
- **Timeliness:** [Details]
- **Compliance with Safety Standards:** [Details]
- **Communication:** [Details]
- **Problem Resolution:** [Details]

Overall Assessment

Your overall performance rating for this project is: [Rating]

Recommendations for Improvement

[Insert any recommendations or feedback]

Conclusion

We appreciate your contribution to this project and look forward to your continued success in future endeavors. Please feel free to reach out with any questions or need for clarification.

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]