

# Contractor Performance Review

Date: [Insert Date]

To: [Subcontractor Name]

From: [Your Company Name]

Subject: Performance Review of Subcontractor Services

Dear [Subcontractor Name],

We are writing to formally review your performance as a subcontractor for our recent project. This review aims to provide feedback on your services and identify areas for improvement.

## Performance Areas

- **Quality of Work:** [Details about the quality of the work provided]
- **Timeliness:** [Details about adherence to deadlines]
- **Communication:** [Details about communication effectiveness]
- **Compliance:** [Details about adherence to project specifications and regulations]

## Overall Assessment

[Insert Overall Assessment of Performance]

## Areas for Improvement

[List specific areas for improvement and suggestions]

We appreciate your efforts and contributions to the project. Please regard this review as a means to enhance our collaboration. We look forward to your feedback and a continued successful partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]