

Letter of Demand for Explanation on Service Faults

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request an explanation regarding the persistent service faults I have been experiencing with [specific service] provided by [Company Name]. These issues have caused significant inconvenience and disruption.

The service faults were first noticed on [date of first incident], and despite my efforts to resolve them through [mention any previous communication or actions taken], the problems continue to persist. I believe it is essential for your company to address these issues and provide clarification regarding the reasons behind the service faults.

I would appreciate your prompt attention to this matter and a detailed explanation of the following:

- The cause of the service faults.
- Steps being taken to rectify these issues.
- A timeline for resolution.

Sincerely,

[Your Name]