

Letter of Appeal for Compensation

Date: [Insert Date]

To: [Insert Recipient's Name]

[Insert Recipient's Title]

[Insert Company/Organization Name]

[Insert Address]

Subject: Appeal for Compensation Due to Construction Delays

Dear [Recipient's Name],

I am writing to formally appeal for compensation regarding the significant construction delays that have affected the progress of the [project name] at [project location]. The delays, which were caused by [briefly explain the reasons for the delays], have resulted in considerable financial strain and disruption to our operations.

As per our agreement dated [insert date], we were scheduled to complete the project by [insert original completion date]. However, due to the unforeseen circumstances, the completion was delayed until [insert new completion date]. The repercussions of these delays have included [list impacts, e.g., lost revenue, additional costs, etc.].

We understand that delays in construction can occur; however, we believe that the extent of the delays experienced in this instance falls under the circumstances warranting compensation as outlined in our agreement.

We kindly request a review of this situation and are seeking compensation in the amount of [insert amount] to cover the incurred losses. We believe this request is justified based on the documented evidence of the delays and their impact on our operations.

Thank you for your attention to this matter. We look forward to your prompt response and hope for an amicable resolution.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]