

Construction Waste Management Plan Amendment

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to formally request an amendment to our current Construction Waste Management Plan for the [Project Name] project located at [Project Address]. Due to [briefly explain the reason for the amendment, e.g., changes in waste types, new regulations, etc.], we have identified the need to update our waste management procedures to ensure compliance and efficiency.

Proposed Changes:

- [Change 1: Description]
- [Change 2: Description]
- [Change 3: Description]

We believe these amendments will enhance our sustainability efforts and improve our overall waste management strategy. Please find attached the revised plan for your review.

We appreciate your attention to this matter and look forward to your feedback. Should you require any further information or clarification, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your consideration.

Sincerely,

[Your Name]

[Your Title]

[Company/Organization Name]

[Address]

[City, State, Zip Code]