

Construction Crew Resource Availability Alert

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Resource Availability Update

Dear [Recipient's Name],

We would like to inform you about the current availability of our construction crew resources for the upcoming project scheduled to begin on [Start Date].

Our team currently has the following resources available:

- Number of laborers: [Insert Number]
- Number of skilled tradespeople: [Insert Number]
- Equipment available: [List Equipment]

Please let us know if you require any additional information or if there are adjustments needed to the schedule.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]