

# Notice of Financial Statement

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Subject: Financial Statement for [Project Name]

Dear [Recipient's Name],

This letter serves as a formal notice regarding the financial statement related to the construction project, [Project Name]. Please find attached the detailed financial statement for the period ending [Insert Date]. The financial statement includes the following:

- Project Budget Overview
- Expenditure Breakdown
- Revenue Sources
- Current Financial Status

We encourage you to review the attached document thoroughly. Should you have any questions or require further clarification, please do not hesitate to reach out.

Thank you for your continued support and cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]