

Response to Insurance Audit Inquiry

Date: [Insert Date]

To: [Insert Auditor's Name]

[Insert Auditor's Organization]

[Insert Auditor's Address]

Dear [Insert Auditor's Name],

Thank you for your inquiry regarding the recent insurance audit conducted on [Insert Date of Audit]. We appreciate your attention to detail and the opportunity to respond to your questions.

In response to your request for documentation, please find the following information attached:

- Policy Documents
- Claims History
- Financial Statements
- Loss Runs

If you require any further information or clarification, please do not hesitate to contact me directly at [Insert Your Phone Number] or [Insert Your Email Address].

Thank you for your continued cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Company Address]