Construction Noise Disturbance Notification

Date: [Insert Date]
Dear [Recipient's Name],
We are writing to inform you that construction work is scheduled to commence on [insert project location or address] starting from [insert start date]. This project is expected to last until [insert end date].
During this period, we anticipate noise disturbances resulting from construction activities. The typical working hours will be from [insert working hours], and while we will make every effort to minimize noise, it is possible that you may experience some level of disruption.
We appreciate your understanding and patience as we work to enhance our community. Should you have any concerns or require further information, please do not hesitate to contact us at [insert contact information].
Thank you for your cooperation.
Sincerely,
[Your Name]
[Your Title]
[Company/Organization Name]
[Contact Information]