

# Notice of Construction Activity and Noise Implications

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to inform you about upcoming construction activities scheduled to take place at [Project Location] which are expected to commence on [Start Date] and continue until approximately [End Date].

As part of this construction, there will be periods of increased noise due to machinery operation, material transportation, and general construction activities. We understand that noise can be an inconvenience and sincerely apologize for any disturbances this may cause.

The anticipated noise levels will vary, but we are committed to minimizing disruptions and adhering to local noise ordinances. Below are details regarding the construction schedule:

- **Construction Hours:** [Insert Hours]
- **Noisy Activities:** [List Noisy Activities]
- **Contact Information:** [Insert Contact Info for Concerns]

We appreciate your understanding and cooperation during this period. Please feel free to reach out if you have any concerns or require further information.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]