

Application for Construction Project Success Bonus

Date: [Insert Date]

To: [Recipient's Name]

[Company Name]

[Company Address]

Dear [Recipient's Name],

I am writing to formally apply for the success bonus associated with the recently completed construction project, [Project Name], which was finalized on [Completion Date].

Throughout the duration of this project, our team has consistently demonstrated dedication and professionalism, leading to the successful completion of the project ahead of schedule and within budget. Our efforts have not only met the project goals but have also exceeded client expectations regarding quality and safety.

Given the aforementioned factors and the positive feedback received from stakeholders and clients, I believe that our team is deserving of the performance bonus stipulated in our contract.

I appreciate your consideration of this application and look forward to discussing this matter further.

Thank you for your attention.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]