

# Project Handover Acceptance Certificate

Date: \_\_\_\_\_

To:

[Client/Recipient Name]

[Client/Recipient Address]

Dear [Client/Recipient Name],

We hereby confirm the successful completion of the [Project Name] as agreed in the contract dated [Contract Date]. This letter serves as a formal acceptance certificate for the handover of the project.

The project has been completed to the agreed specifications, and all deliverables have been submitted as per the project plan. The following key milestones have been achieved:

- [Milestone 1]
- [Milestone 2]
- [Milestone 3]

We appreciate your collaboration and support throughout the project duration.

Please sign below to acknowledge your acceptance of the project handover.

\_\_\_\_\_

[Client/Recipient Name]

[Title]

Date: \_\_\_\_\_

Sincerely,

[Your Name]

[Your Title]

[Your Company]