

Owner Acceptance Certificate

Date: [Insert Date]

From:

[Owner's Name]

[Owner's Address]

[City, State, Zip Code]

To:

[Contractor's Name]

[Contractor's Address]

[City, State, Zip Code]

Subject: Owner Acceptance Certificate for [Project Name]

Dear [Contractor's Name],

This letter serves as a formal acceptance certificate for the construction project titled "[Project Name]" located at [Project Address]. The project has been completed in accordance with the contract specifications and requirements.

Upon inspection and evaluation by our team, we hereby acknowledge that the final deliverables meet our expectations and requirements laid forth in the contract.

We appreciate your efforts and commitment to quality throughout the project's duration. Thank you for your cooperation.

Accepted by:

[Owner's Name]

[Owner's Position]

[Owner's Signature]

Project Completion Date: [Insert Completion Date]

Enclosure:

1. Final Inspection Report

2. Payment Invoice