

Construction Defect Liability Report

Date: [Insert Date]

To: [Recipient Name]

[Recipient Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

Subject: Construction Defect Liability Report for [Project Name]

Dear [Recipient Name],

This letter serves as a formal report regarding the identified construction defects associated with [Project Name], located at [Project Address]. Following a detailed inspection performed on [Date of Inspection], we have documented the following defects:

1. [Description of Defect 1]
2. [Description of Defect 2]
3. [Description of Defect 3]

These defects pose significant concerns, including but not limited to [briefly outline potential risks or issues]. We recommend immediate action to address these issues to mitigate any further complications or liabilities.

We request that you review this report and respond by [Insert Deadline] regarding the proposed corrective actions. Our objectives remain to ensure the project's compliance with safety and quality standards.

Thank you for your attention to this critical matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]