

# Construction Defect Complaint

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Contractor's Name]

[Contractor's Company]

[Company Address]

[City, State, Zip Code]

Dear [Contractor's Name],

I am writing to formally address a construction defect that has arisen in my property located at [Property Address]. The issue, which has been observed since [Insert Date of Observation], involves [describe the defect, e.g., water leaks, structural issues, etc.].

Despite our previous discussions regarding this matter, the issue remains unresolved and has caused [mention any consequences, e.g., property damage, financial loss, etc.]. According to the agreement made on [Insert Agreement Date], I believe it is your responsibility to address these defects promptly.

I kindly request that you provide a plan of action regarding the repairs required to rectify this defect by [Insert Deadline]. I look forward to your prompt response to ensure that we can resolve this matter amicably.

Thank you for your attention to this important issue.

Sincerely,

[Your Name]