

Insurance Statement Clarification Request

Your Name: [Your Name]

Your Address: [Your Address]

City, State, Zip Code: [City, State, Zip Code]

Email: [Your Email]

Phone Number: [Your Phone Number]

Date: [Date]

To: [Insurance Company Name]

Address: [Insurance Company Address]

City, State, Zip Code: [Insurance Company City, State, Zip Code]

Subject: Request for Clarification of Insurance Statement

Dear [Insurance Company Contact/Customer Service],

I hope this message finds you well. I am writing to seek clarification regarding my recent insurance statement dated [Date of Statement]. I have noticed some discrepancies that I would like to address.

Specifically, I would appreciate an explanation concerning the following points:

- [Insert specific detail or discrepancy 1]
- [Insert specific detail or discrepancy 2]
- [Insert specific detail or discrepancy 3]

Could you please provide clarity on these issues at your earliest convenience? I value your assistance in resolving this matter promptly.

Thank you for your attention to this request. I look forward to your prompt response.

Sincerely,

[Your Name]