

# Follow-Up Letter on Insurance Billing Statement

Date: [Insert Date]

To: [Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Insurance Company Representative's Name],

I hope this message finds you well. I am writing to follow up on my recent insurance billing statement dated [insert statement date], pertaining to my policy number [insert policy number]. I have some questions and would appreciate your assistance in clarifying the details.

Specifically, I would like to discuss the following items:

- [Insert specific question or concern 1]
- [Insert specific question or concern 2]
- [Insert specific question or concern 3]

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]