

Zoning Permit Application

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Zoning Officer's Name]

[Zoning Department]

[City/County Name]

[Department Address]

[City, State, Zip Code]

Dear [Zoning Officer's Name],

I am writing to formally request a zoning permit for the property located at [Property Address]. The intended use of the property is [briefly describe the intended use].

As per [mention the zoning ordinance or code], I believe that my proposal aligns with the zoning requirements for the area. Attached are the necessary documents, including [list any documents such as site plans, surveys, etc.].

Thank you for your consideration of my application. I look forward to your prompt response.

Sincerely,

[Your Name]