

Residential Construction Permit Application

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], residing at [Your Address], am writing to formally request a construction permit for a residential project located at [Project Address].

The scope of the project includes:

- [Description of the construction work]
- [Details about the materials and methods to be used]
- [Any additional relevant information]

I have attached all the necessary documents including:

- Site plans
- Construction drawings
- Proof of ownership
- [Any other required documents]

Please feel free to contact me at [Your Phone Number] or [Your Email] should you require any further information or documentation.

Thank you for considering my application. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]