

Letter of Violation

Date: [Insert Date]

To: [Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Notice of Construction Safety Standards Violation

We are writing to formally notify you of a violation of construction safety standards observed at the [Project Name/Location] on [Date of Violation]. The following deficiencies were noted:

- [Description of violation 1]
- [Description of violation 2]
- [Description of violation 3]

We require immediate action to rectify these violations to ensure the safety of all personnel on site. Please provide a written response by [Response Deadline] detailing the steps you will take to address these issues.

Failure to comply may result in further action, including potential penalties and suspension of work until the issues are resolved.

Thank you for your prompt attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]