

Construction Progress Payment Schedule

Date: [Insert Date]

[Subcontractor's Name]

[Subcontractor's Address]

[City, State, Zip Code]

Dear [Subcontractor's Name],

We are pleased to inform you of the payment schedule for your work on the [Project Name] as per our agreement.

Payment Schedule

Milestone	Completion Date	Payment Amount
Mobilization	[Date]	[Amount]
Foundation Completed	[Date]	[Amount]
Framing Completed	[Date]	[Amount]
Final Inspection	[Date]	[Amount]

Please ensure that all work is completed as scheduled to avoid any delays in your payments. If you have any questions or require further clarification regarding this payment schedule, do not hesitate to reach out.

Thank you for your continued cooperation.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]