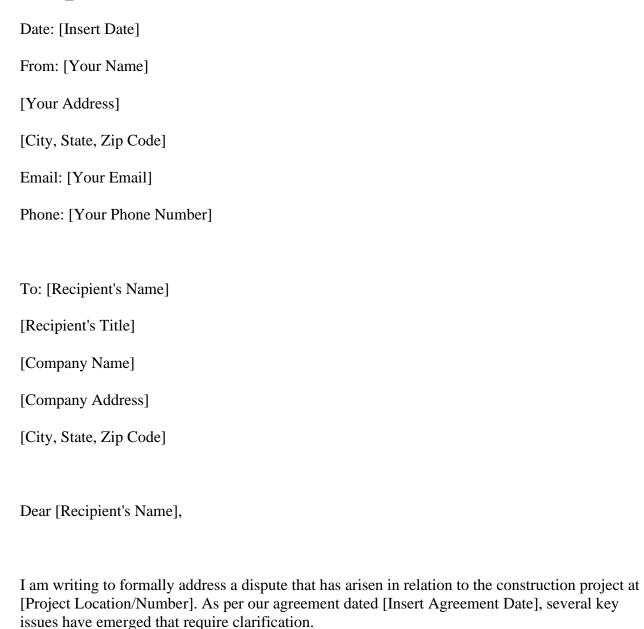
## **Letter of Explanation Regarding Contractual Dispute**



Firstly, [Briefly describe the first issue, including dates, events, and conflicting views]. This has led to [explain the consequences, such as delays or financial implications].

Secondly, [Describe the second issue similarly]. We believe this directly contradicts the terms outlined in our contract, particularly in sections [insert relevant sections].
We are committed to resolving these concerns amicably and believe that a meeting to discuss these issues in detail would be beneficial. Please let us know your availability for a meeting at your earliest convenience.
Thank you for your attention to this matter. We look forward to your prompt response.
Sincerely,
[Your Name]
[Your Title]

[Your Company Name]