

Arbitration Notice

Date: [Insert Date]

To: [Recipient Name]

Address: [Recipient Address]

Dear [Recipient Name],

We are writing to formally notify you of our intention to initiate arbitration concerning the construction project titled "[Project Name]" which commenced on [Start Date]. Our position is based on the following issues that have arisen:

- Issue 1: [Brief description]
- Issue 2: [Brief description]
- Issue 3: [Brief description]

In accordance with the arbitration clause outlined in our contract dated [Contract Date], we propose to resolve these disputes through binding arbitration. We kindly request that you confirm your acceptance of this arbitration process within [Number of Days] days from the date of this notice.

Please provide us with your proposed arbitrator list, or we can suggest a neutral arbitrator for mutual agreement.

We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]