Construction Lien Release

Date:
To: [General Contractor's Name]
Address: [General Contractor's Address]
Re: Lien Release for [Project Name] - Lien # [Lien Number]
Dear [General Contractor's Name],
We, [Subcontractor's Name], located at [Subcontractor's Address], hereby release any and all liens, claims, or rights to lien for labor, materials, or services provided on the project known as [Project Name], located at [Project Address]. This release is granted upon the receipt of payment in full.
We affirm that we have been fully compensated for work performed up to this date, and thus relinquish any claim to a mechanics lien against the property described above.
This release is conditional upon the payment of all sums owed to us by [General Contractor's Name].
Thank you for your attention to this matter.
Sincerely,
[Subcontractor's Name]
[Position/Title]
[Phone Number]
[Email Address]