

Construction Lien Release for Partial Payment

Date: _____

To: **[Owner's Name]**
[Owner's Address]
[City, State, Zip Code]

From: **[Your Company Name]**
[Your Address]
[City, State, Zip Code]

Re: Construction Lien Release for Partial Payment on [Project Address]

Dear [Owner's Name],

This letter serves as a formal release of lien for the partial payment received for the construction work performed at the property located at [Project Address].

With this letter, I hereby acknowledge that I have received a payment of [Amount Paid] as compensation for the work completed up to this date. This payment applies to the following work: [Brief Description of Work].

Upon receipt of the aforementioned amount, I release any claims or liens against the property described above for the work performed up to the date of this letter.

Thank you for your prompt payment. If you have any questions or need further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]