

Final Inspection Report

Date: [Insert Date]

To: [Recipient Name]

From: [Your Name]

Subject: Final Inspection Report for [Project Name]

Project Details

- Project Name: [Project Name]
- Location: [Project Location]
- Contractor: [Contractor Name]
- Inspection Date: [Inspection Date]

Inspection Summary

The final inspection conducted on [Date] focused on verifying the completion of the construction work as per the agreed specifications and quality standards.

Findings

- All structural components meet the required specifications.
- Electrical and plumbing systems are fully operational.
- All safety protocols have been observed.
- Landscaping and external works are completed satisfactorily.

Conclusion

Based on the inspection findings, we confirm that [Project Name] meets all necessary requirements. We recommend proceeding to the project handover.

Attachments

Attached are the detailed inspection checklists and photographs taken during the inspection.

Thank you for your cooperation throughout the project.

Sincerely,
[Your Name]

[Your Position]
[Your Company]