

Offer Letter

Date: [Insert Date]

[Employee Name]

[Employee Address]

[City, State, ZIP Code]

Dear [Employee Name],

We are pleased to offer you a position as a Construction Project Worker at [Company Name]. We are excited about the skills and expertise you bring to our team.

Position: Construction Project Worker

Start Date: [Insert Start Date]

Compensation: [Insert Salary/Hourly Rate] per [hour/week/month]

Work Location: [Insert Work Location]

Your responsibilities will include, but are not limited to:

- Assisting in the construction and maintenance of projects
- Following safety protocols and regulations
- Collaborating with project managers and team members

Please sign and return a copy of this letter by [Insert Due Date] to confirm your acceptance of this offer. Welcome to the team!

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]