

# Construction Bid Rejection Letter

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Bidder's Name]

[Bidder's Company Name]

[Bidder's Address]

[City, State, Zip Code]

Dear [Bidder's Name],

Thank you for your interest in the [Project Name] and for submitting your bid for the construction project. We appreciate the time and effort you invested in preparing your proposal.

After careful consideration, we regret to inform you that we have decided to move forward with another contractor for this project. This decision was based on [briefly explain reason, e.g., pricing, company qualifications, project fit].

We encourage you to apply for future projects as we were impressed with your qualifications and hope to work with you down the line.

Thank you once again for your interest and the opportunity to review your bid.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]