

Personal Protective Equipment Reminder

Date: [Insert Date]

To: [Employee's Name]

From: [Supervisor's Name]

Subject: Reminder to Wear Personal Protective Equipment

Dear [Employee's Name],

This is a friendly reminder about the importance of wearing personal protective equipment (PPE) while on the construction site. Your safety is our top priority, and adherence to PPE guidelines is essential to ensure a safe working environment.

As a reminder, please ensure you are wearing the following PPE:

- Hard Hat
- Safety Glasses
- High-Visibility Vest
- Gloves
- Steel-Toed Boots

If you need any equipment or have questions regarding PPE compliance, please do not hesitate to reach out.

Thank you for your commitment to safety.

Best regards,

[Supervisor's Name]

[Company Name]

[Contact Information]