

# Hazard Awareness Alert

Date: [Insert Date]

To: [Insert Recipient's Name]

From: [Insert Your Name / Position]

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Dear [Recipient's Name],

We are writing to inform you of potential hazards that have been identified at the construction site located at [Insert Site Address]. It is crucial for all personnel to remain vigilant and adhere to safety protocols to ensure a safe working environment.

## Identified Hazards:

- [Hazard 1: Description]
- [Hazard 2: Description]
- [Hazard 3: Description]

## Required Safety Measures:

1. [Safety Measure 1]
2. [Safety Measure 2]
3. [Safety Measure 3]

Please report any unsafe conditions immediately to your supervisor. Your safety is our priority.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Company Name]