

Construction Defect Claim Letter

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Builder's Name]
[Builder's Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Builder's Name],

I am writing to formally notify you of a construction defect in my residential property located at [Property Address]. This issue has come to my attention on [Date Defect Noticed], and I believe it requires immediate remediation.

The identified defects are as follows:

- [Defect 1: Description]
- [Defect 2: Description]
- [Defect 3: Description]

Please contact me at your earliest convenience to discuss how we can resolve this matter amicably. I appreciate your immediate attention to this issue.

Thank you for your cooperation.

Sincerely,

[Your Name]