

Construction Defect Claim

From: [Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

To: [Contractor's Name]
[Contractor's Company Name]
[Company Address]
[City, State, Zip Code]

Subject: Construction Defect Claim for Structural Damage

Dear [Contractor's Name],

I am writing to formally notify you of construction defects and structural damage noted at my property located at [Property Address], which was completed on [Completion Date]. It has come to my attention that the following issues have arisen:

- [Description of the defect or damage - e.g., foundation cracks, water leakage, etc.]
- [Another defect or damage, if applicable]
- [Additional defects or damages, if applicable]

These issues have resulted in [brief description of consequences, e.g., safety concerns, additional expenses]. According to our contract and applicable laws, I believe that these issues fall under your responsibility to address.

I kindly request that you take immediate action to rectify these defects. Please provide me with a written response by [Response Deadline Date], outlining your proposed plan of action to address these issues. I would appreciate your cooperation in resolving this matter promptly to avoid further complications.

Thank you for your attention to this serious matter. I look forward to your swift response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]