

Insurance Claim Criteria Overview

Dear Policyholder,

We appreciate your trust in our insurance services. This letter provides an overview of the criteria for filing a claim under your policy.

Eligibility Criteria

- Your policy must be active and in good standing.
- The claim must arise from an incident covered by your policy.
- You must report the incident within the specified timeframe.

Documentation Required

- Completed claim form.
- Copy of policy documents.
- Evidence of the incident (photos, reports, etc.).
- Any additional documents specified for your specific claim type.

Claim Process

1. Notify us of your claim via our claims hotline or online portal.
2. Submit required documentation.
3. Our claims adjuster will review your case.
4. You will receive a determination regarding your claim's status.

If you have any questions or need assistance, please do not hesitate to contact our customer service team.

Sincerely,

Your Insurance Company