

Rental Agreement for Building Equipment

Date: [Insert Date]

To: [Recipient's Name]

Company: [Recipient's Company]

Address: [Recipient's Address]

Subject: Rental Terms for Building Equipment

Dear [Recipient's Name],

We are pleased to provide you with the rental terms for the building equipment as discussed. Below are the details of the rental agreement:

Equipment Details

- Equipment: [Description of Equipment]
- Model: [Model Number]
- Serial Number: [Serial Number]

Rental Terms

- Rental Duration: [Start Date] to [End Date]
- Rental Fee: [\$Amount] per day/week/month
- Security Deposit: [\$Amount] (refundable upon return)
- Payment Terms: [Payment Method Details]

Responsibilities

The renter agrees to:

- Maintain the equipment in good working order.
- Return the equipment in its original condition.
- Notify the owner of any damages or malfunctions immediately.

Contact Information

If you have any questions regarding this rental agreement, please contact us at:

Email: [Your Email]

Phone: [Your Phone Number]

Thank you for choosing us for your building equipment rental needs. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]