

Construction Contract Termination Notice

Date: [Insert Date]

To: [Contractor's Name] [Contractor's Address] [City, State, Zip Code]

Subject: Termination of Construction Contract Due to Lack of Communication

Dear [Contractor's Name],

We are writing to formally notify you that we are terminating our construction contract dated [Insert Contract Date] for the project located at [Project Address].

This termination is due to a persistent lack of communication regarding project updates, timelines, and necessary documentation. Despite our previous discussions on this matter, we have not seen adequate improvements.

As per the terms outlined in Section [Insert Section Number] of our contract, we are exercising our right to terminate the agreement with immediate effect. Please consider this letter as the official notice of termination.

We request that you cease all work on the project and provide us with an itemized account of all work completed to date by [Insert Deadline].

Thank you for your attention to this matter.

Sincerely,

[Your Name] [Your Position] [Your Company Name] [Your Address] [City, State, Zip Code]
[Your Phone Number] [Your Email Address]