

Payment Confirmation

Date: [Insert Date]

To,

[Recipient Name]
[Company Name]
[Address]
[City, State, Zip Code]

Subject: Confirmation of Payment Received

Dear [Recipient Name],

We are pleased to confirm that we have received your payment in the amount of [Insert Amount] for the construction project titled "[Project Title]." The payment was received on [Insert Payment Date].

This payment covers the following services provided:

- [Service/Work Description 1]
- [Service/Work Description 2]
- [Service/Work Description 3]

Thank you for your prompt payment. Should you have any questions or require further clarification, please do not hesitate to reach out.

Sincerely,

[Your Name]
[Your Position]
[Company Name]
[Contact Information]